



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION
CITY OF CHICAGO

LIQUOR LICENSE PLAN OF OPERATION

Licensee: Bureau Bar and Restaurant LLC

Premises: 2115 S. State Street
Chicago, IL 60616

License Types: Retail Food Establishment (1006) and Consumption on Premises – Incidental Activity (1475)

Account Number: 468560

Site: 01

Pursuant to City of Chicago Municipal Code ("M.C.C.") Section 4-60-040 (h), the Department of Business Affairs and Consumer Protection ("BACP")/Local Liquor Control Commission ("LLCC") of the City of Chicago and the above-named Licensee have agreed to the issuance of Retail Food Establishment and Consumption on Premises – Incidental Activity licenses (collectively "Licenses") under the following conditions:

- 1) Licensee shall operate as a restaurant where the primary business activity will be the sale and service of food and where the sale of alcoholic beverages will only be incidental to the food service. Licensee shall not operate in a manner where the sale of alcoholic beverages is the primary business activity.
- 2) Licensee will operate during the legally permissible hours of operation for Restaurant as authorized by the City of Chicago Municipal Code. Licensee's intention is to operate Monday through Friday 12pm -2am, Saturday 10am-3am, and Sunday 10am-2am.
- 3) Licensee's employees will include Managers, Bartenders, Host, Floor Managers, Security Managers, Audio Engineers, Kitchen Managers and a Chef. Approximately 50 employees will make up the staff. All bar and wait staff will be BASSET certified and will be trained with respect to the detection of fraudulent identification, such training shall be bi-annual regardless of each staff member's term of employment. All bartenders and wait staff will be trained to identify intoxicated patrons and will take pro-active steps to prevent the over intoxication of patrons. Kitchen staff will be required to hold Serve Safe Food Protection Manager Certification.

- 4) Licensee shall not conduct, present or permit any amusement on the licensed premises which would require a Public Place of Amusement license under Title 4-156 of the Chicago Municipal Code.
Licensee shall not charge a fee to enter the establishment.
- 5) Licensee shall not rent out or buy out the venue to a promoter, or allow any event to take place where ownership vacates the venue and allows a promoter to hire their own staff (bartenders, servers, hosts, and security). Licensee shall not have any event take place without ownership managing the venue.
- 6) Security: Licensee's security persons shall have the following duties and responsibilities:
 - Keep count of patrons in the premises to insure that maximum occupancy is not exceeded.
 - Refusing entry to intoxicated persons.
 - Observe the actions of Licensee's patrons on and adjacent to the premises.
 - Security personnel shall be strategically placed at common exits and restroom with the establishments in order to survey the premises and prevent problems.
 - Security personnel will be placed at entrances and in the event that any criminal activity occurs, the incident will be documented and the police department will be contacted.
- 7) Licensee, its employees, and security guards shall immediately, or as soon as practicable, report all observed illegal activities occurring on or within sight of the licensed premises to 9-1-1. In addition to identifying the name of the business and its address, state their name and relationship to the licensed premises. Licensee shall maintain a logbook of all illegal activity reported or required to be reported to the Chicago Police Department ("CPD"), as required under Section 4-60-141 of the Chicago Municipal Code. Licensee shall retain all incident reports generated for no less than two (2) years. The log will be made available to BACP/LLCC or CPD upon request.
- 8) Licensee shall cooperate fully with CPD in the event that CPD detains, cites, or arrests any individuals at or near the licensed premises stemming from an incident at or near the licensed premises. Licensee, including all staff within the employ or control of the Licensee shall cooperate fully with CPD in its subsequent investigation and prosecution of such incidents, including but not limited to: signing complaints and testifying in any hearing or trial as necessary.
- 9) Licensee shall have an operational security system. Licensee shall maintain thirteen security cameras with accompanying lighting that will monitor the interior, entrance and exits of the premises.
 - a. The cameras will be sufficiently light sensitive and provide sufficient image resolution to produce easily discernible images from a minimum of 15 feet;
 - b. The images recorded by the cameras shall be capable of being viewed through use of compact disc, electronic file transfer and other digital media and shall be capable of being transferred to a variety of portable forms of media including, but not limited to, compact disc and digital video disc; and

- c. Licensee shall maintain video recordings for a minimum of 30 days, indexed by date and time. All recordings shall be stored at the licensed premises in a secured manner and shall be made available to CPD or BACP/LLCC within 24 hours upon request.
- 10) Licensee shall immediately address any public nuisance issues which adversely impact the health, safety, and welfare of the community. Licensee shall immediately notify, by calling 911, the Police of any illegal activity which it views in and around the premises. Licensee shall maintain a logbook of all illegal activity reported or required to be reported to the Chicago Police Department, as required under Section 4-60-161 of the Chicago Municipal Code.
- 11) Licensee agrees that in the event BACP/LLCC receives a complaint, the Licensee shall cooperate fully with any investigation, including, but not limited to, submitting any records requested by the LLCC. The Licensee shall, upon request of BACP/LLCC, and providing no state or federal law or regulation requires otherwise or allows for objection to disclosure, produce any records BACP/LLCC has requested within ten (10) days of such request.
- 12) Licensee shall comply with, and advise all supervisory personnel of, all applicable provisions of the Chicago Noise and Vibration Control Ordinance, Chapter 8-32 of the Chicago Municipal Code. Licensee will display a sign in a conspicuous location with reads, "Please Respect Our Neighbors, Please Exit Quietly and Do Not Loiter."
- 13) Licensee shall monitor and maintain the occupancy limit certified by the Department of Buildings Commissioner.
- 14) Licensee will control the accumulation of litter from its customers and other individuals by maintaining a routine sweep of litter outside the establishment by its staff. The Licensee shall thoroughly clean the exterior premises daily to remove any trash and litter. Licensee shall maintain sufficient trash containers to accommodate waste generated. The Licensee shall ensure that all trash containers shall be fitted with a tight-fitting lid that shall be kept covered.
- 15) Licensee agrees not to apply for a Late Hour liquor license.
- 16) Licensee shall install and maintain adequate lighting on all sides of the licensed premises including any alleyway accessible by the business to ensure the safety of all patrons and employees.
- 17) Licensee will enforce all applicable City and State non-smoking laws as they relate to both the interior and exterior of the premises.
- 18) Licensee agrees not to expand the Premises without first applying to the City of Chicago for the right to expand the Premises.
- 19) Licensee shall regularly attend the 01st District C.A.P.S. (Community Alternative Policing Strategy) meetings and/or Hospitality/Business meetings, meetings with the office of the Alderman, Police Commander and any similar CPD-sponsored meetings to improve awareness of community concerns within the neighborhood. The Licensee and all agents shall fully cooperate with the LLCC, BACP and CPD in all inspections and investigations.

- 20) Licensee shall work with the local Alderman and local community groups at their request and upon reasonable notice to identify and address any issues with the operation of the business, including noise, loitering, crime and other quality of life issues.

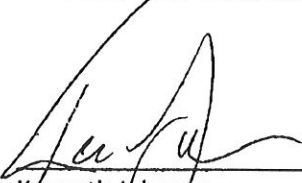
The conditions of this liquor license are legally binding and may be enforced by City of Chicago enforcement authorities under M.C.C. § 4-60-040(h). All other conditions of the license are governed by the City of Chicago Municipal Code. Violation of the above stated conditions may result in the imposition of a fine and/or suspension or revocation of all business licenses issued to the Licensee. Violations of the above stated conditions may also result in the issuance of cease and desist orders prohibiting the activity which violates the conditions of the liquor license.

The conditions of the business licenses issued pursuant to this Plan of Operation shall apply to the business address and Licensee and to all officers, managers, members, partners and direct or indirect owners of the entity of which is licensed. The sale of the Licensee to other persons purchasing the stock of the licensed entity shall be subject to the same conditions set forth in this Plan of Operation. Any and all potential new owners of the licensed entity shall be subject to the same conditions set forth in this Plan of Operation.

It shall be the duty of every person conducting, engaging in, operating, carrying on or managing the above-mentioned business entity to post this Liquor License Plan of Operation next to the business license certificates in a conspicuous place at the business address.

Licensee: Bureau Bar and Restaurant LLC

Premises: 2115 South State Street, Chicago, IL 60616



Kenneth Johnson
Managing Member

Aug 5, 2020
Date



Shannon Trotter, Commissioner
Local Liquor Control Commission
City of Chicago

8/6/2020
Date